

PLACER COUNTY CIVIL SERVICE COMMISSION MEETING
June 9, 1997

OPEN SESSION

I. ROLL CALL: Meeting was held in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA 95603 with four Commissioner's present; Commissioner Costigan absent. Chairman LeDoux presiding.

CLOSED SESSION

OPEN SESSION - 6:30 P.M.

I. CLOSED SESSION REPORT: Chairman LeDoux announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section 54957. The merit increases were approved unanimously as recommended by the departments; one was changed from outstanding to exceeds standard and one changed from very satisfactory to standard.

II. MINUTES OF PREVIOUS MEETING: Moved by Young and seconded by Stockwin, that the minutes of May 12, 1997, be approved. Motion carried unanimously.

III. PUBLIC COMMENT - None

IV: OLD BUSINESS

V. NEW BUSINESS:

- A. New Classification Specification/Reclassification Request
 - 1. Health and Human Services
It was moved by Stockwin and seconded by Young to approve the creation of a new classification, Senior Supervising Animal Control Officer, range 39.5 (\$2504-3044) and to approve the reclassification of one Supervising Animal Control Officer, range 37.5 (\$2271 - \$2761) to the new Senior Supervising Animal Control Officer classification. Motion carried unanimously.
- B. Classification Specification Revision
 - 1. Administrative Services
It was moved by Young and seconded by Stockwin to retitle the classification of Records Manager, range 47.5 (\$3700-4497) to Records Coordinator, range 45.5 (\$3356-4283) and revise the specification to reflect the elimination of

the duties and responsibilities associated with the County's archives program. Motion carried unanimously.

C. Reclassification Request

1. Health and Human Services

It was moved by Stockwin and seconded by Young to approve the reclassification of the Deputy Director of Welfare, range 49.5 (\$4079-4958) and the Public Health Laboratory Manager, range 48.0 (\$3796-4614) to Client Services Program Manager, range 50.0 (\$4185-5087), and to delete both the Deputy Director of Welfare and Public Health Laboratory Manager classifications. Motion carried unanimously.

D. Request to Abolish Eligible List

1. Deputy District Attorney I

It was moved by Stockwin and seconded by Young to abolish the current eligible list for Deputy District Attorney I, District Attorney's Office. Motion carried unanimously.

E. Extra Help Extensions

It was moved by Young and seconded by Stockwin to approve the Extra Help extensions as presented in the staff memo. Motion carried unanimously.

F. Work Out Of Class Extensions

It was moved by Stockwin and seconded by Young to approve the Work Out Of Class extensions as presented in the staff memo. Motion carried unanimously.

VI. LEAVES OF ABSENCE - As an information item only, the Commission was advised of the Leaves approved by the Personnel Director.

VII. COMMUNICATIONS

A. Provisional Appointments - None

B. Staff Reports and Correspondence

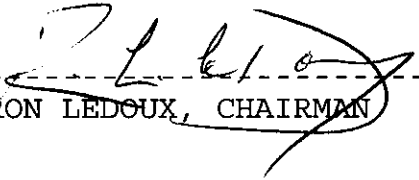
1. Director Gray informed the Commission that a tentative agreement has been reached with the Deputy Sheriff's Association covering the years 1997, 1998 and 1999.

2. Tentative dates were discussed for upcoming disciplinary appeal hearings.

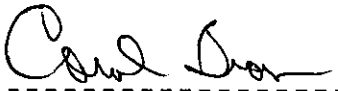
VIII. ADJOURNMENT - There being nothing further to come

before the Commission, the meeting was adjourned. The next regular meeting will be held at 6:30 PM, on **Monday**, July 14, 1997, in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA 95603.

PLACER COUNTY CIVIL SERVICE COMMISSION



RON LEDOUX, CHAIRMAN



CAROL BRAUN, EXECUTIVE SECRETARY